

## Application for the Master of Science (Biodiversity)

The master's programme can only be started in the winter semester. Admission to the study program is restricted. Only applicants who have a Bachelor of Science degree in biology, a bachelor's degree in a closely related subject or an equivalent degree at the latest at the time of enrolment (see details below) can be admitted. The equivalence will be determined based on the submitted application documents. In addition, proof of sufficient German and English language skills in accordance with § 1 (3) and (4) of the examination regulations for the Master's programme in Biodiversität / Biodiversity at the Ruhr-University Bochum and the University of Duisburg-Essen are required.

The places to study are allocated in order of specific grades, the so-called "Vergabenoten". 51% of the "Vergabernote" are the final mark for the first job-qualifying degree (see above) or the provisional overall grade and 49% of the "Vergabernote" is the grade for the selection interview.

### **The application and admission procedures involve the following steps:**

(All deadlines are exclusion deadlines)

#### **1. Online application and submission of application forms**

Every year the application deadline is July 15.

Click here for the application portal:

<http://www.ruhr-uni-bochum.de/studium/bewerbung-und-einschreibung/>

In addition to the online application, the following documents must be submitted to the admission board of the Ruhr-University Bochum (RUB). They must be received by the admission office by July 15. The address is listed on the control sheet, which applicants must print out at the end of the online application process.

- graduation documents (usually the certificate, diploma supplement, transcript of records) of the first job-qualifying degree (B.Sc. Biology or equivalent) or a transcript of records with a preliminary total score of at least the notes of the first five semesters (corresponding to 150 ECTS credits).

International applicants from outside the European Union are required to submit their final documents, a transcript of records with a preliminary overall score is not enough.

- Proof of proficiency in German, if the qualification for studying at a university (usually the Abitur) was achieved in a non-German-language institution. Certificates will be accepted in accordance with § 1 (3) of the examination regulations (eg DSH 2, DSH 3 or Testdaf 4 x 4).

- Proof of proficiency in English, at least B2 according to the Common European Framework of Reference (8 years of English lessons (High school diploma, Abiturzeugnis), UNlcert® II or one of the successful tests: IELTS 6.0, TOEFL IBT 98, TOEFL PBT 597 or First Certificate in English (FCE)).

## 2. Subsequent filing of application documents

Final certificates or updated transcripts of records with a preliminary final grade can be submitted until July 21. If no final grade will be certain by July 21 the preliminary final grade for the most recently filed transcripts will be entered into the selection procedure. The graduation certificate must be present at the enrolment at the latest.

Please send all application documents you cannot hand in by July 15 in time to the admission board of the RUB (**Ruhr-University Bochum, Zulassungsstelle, Universitätsstr. 150, 44801 Bochum**). They have to be there no later than **July 21**. Documents the applicant already handed in at another faculty/facility will **not** be forwarded.

**International applicants from outside the European Union** have to hand in all application materials by July 15 at the admission office of the RUB. There is no extension of the deadline for applicants from outside the European Union.

## 3. Selection interview

The selection interview, will take place in the period between mid-July and mid-August (details below). If you already have completed your bachelor's thesis, you must bring it with you to the interview. Please also bring with you information about your course of study (a transcript of records or a grade overview, usually available in the examination office ("Prüfungsamt") and if applicable certificates for semesters abroad and / or professional experience (internships or professional work). The selection interview is there to determine whether the applicant for the selected degree course is particularly suitable. The motivation, autonomy and professional suitability are particularly evaluated. The selection interview is comparable to a job interview. Besides looking back at their own studies the contents of the bachelor's thesis serve as an entry into the conversation. More details about the selection interview can be gathered from the selection regulations on the following page:

<http://www.uv.ruhr-uni-bochum.de/dezernat1/amtliche/ab1128.pdf>

The result is communicated to the applicant after the interview. The grade will be conveyed to the admission office of the RUB by the dean's office of Biology and Biotechnology at the RUB.

If you cannot attend the interview because of an important reason (e.g. illness), you have to submit corresponding proof (e.g. a medical certificate) to the dean's office of Biology and Biotechnology at the RUB no later than two working days after the date of the interview.

If you already took part in a selection interview during previous application procedures and if you want to use the grade obtained during this previous procedure for the current selection procedure, please give us notice. If you do not attend the appointment without good cause, the selection interview will be evaluated with a grade of 5.0 and you will be excluded from the further application process.

#### 4. Admission

The places to study are allocated in the order of specific grades, the so-called "Vergabenoten". 51% of the "Vergabenote" are made up of the overall grade for the first job-qualifying degree (Bachelor of Science degree in biology or an equivalent degree) or the provisional overall grade and 49% of the "Vergabenote" is made up of the grade of the selection interview. All information about the status of the application can be viewed online in the "Info Portal Zulassung" of the RUB.

For those who are admitted to the M.Sc. programme the letter of acceptance will be made available for download in the "Info Portal Zulassung". In the letter the deadline for acceptance of the place of study (online) and the deadline for enrolment will be named.

Those who are at first not admitted could later receive a place via the "Nachrückverfahren": Applicants who at first did not get admitted can move up the list when other students do not take their place of study. You can check online via the "Info Portal Zulassung" of the RUB for the current status of this procedure. There is no additional application required for participating in the "Nachrückverfahren".

#### 5. Enrolment

Since this is a joint programme of the Ruhr-University Bochum and the University of Duisburg-Essen, registrations at both locations are required. The enrolment as an "Ersthörer" (the term for students at their primary university) takes place at the Ruhr-University Bochum, subsequently a registration as a "Zweithörer" (this is the term for students at their secondary university) takes place at the University of Duisburg-Essen.

Please bring the certificate of the first job-qualifying degree (usually the B.Sc. certificate) and the usual documents along with you to enroll as an Ersthörer. Click on the following link for more information:

<http://www.ruhr-uni-bochum.de/studierendensekretariat/studium/einschreibung/index.html.de>

Information on enrolment as a Zweithörer at the UDE:

<https://www.uni-due.de/studierendensekretariat/nebenhoerer.shtml>

For more information on the programme:

<http://www.ruhr-uni-bochum.de/biodiversity/index.html>

Scheduling overview for the application process winter semester 16/17:

➔ *see next page*

## Scheduling overview application procedure M.Sc. Biodiversity - WS 2016/2017

15.07.2016	Application deadline (online-application and submission of application documents at the admissions office of the RUB)
21.07.2016	Deadline for handing in certificates or updated transcripts of records later at the admissions office of the RUB - only necessary if there new developments in your documents

## Selection interviews

20.07. -12.08.2016	<p><b>Group 1:</b>  <b>"B.Sc. Biology" -graduates<sup>1)</sup> from the faculty for Biology at the University of Duisburg-Essen and from the faculty of Biology and Biotechnology at the Ruhr-University Bochum</b>          Please make an individual appointment for the selection interview with the primary examiner of your bachelor's thesis or with another professor from the mentioned faculties during the stated time frame.</p>
10.08.2016	<p><b>Group 2:</b>  <b>"B.Sc. Biology"-graduates<sup>1)</sup> from other German universities(A-K)</b>          Meeting point for all candidates (A-K): <b>UDE, S05 R03 H20, 11.00 o'clock.</b>          Please prepare yourself for a waiting period of 1-2 hours          1) incl. graduates from Münster and Kaiserslautern with the degree „B.Sc. Biowissenschaften“</p>
04.08.2016	<p><b>Group 3:</b>  <b>"B.Sc. Biology"-graduates from other German universities (L-Z)</b>          Meeting point for all candidates (L-Z): <b>RUB, ND 03/130, 12.45 o'clock.</b> Please prepare yourself for a waiting period of 1-2 hours          1) incl. graduates from Münster and Kaiserslautern with the degree „B.Sc. Biowissenschaften“</p>
05.08.2016	<p><b>Group 4:</b>  <b>Applicants with other German or foreign degrees</b>          Meeting point for all candidates (A-Z): <b>RUB, ND 03/130, 12.45 o'clock.</b> Please prepare yourself for a waiting period of 1-2 hours</p>
26. – 30.09.2016	Enrolment (s. admission confirmation letter) as "Ersthörer" at the RUB
untill 31.10.2016	Enrolment as "Zweithörer" at the UDE (prior enrolment as "Ersthörer" is necessary). For further information: <a href="https://www.uni-due.de/studierendensekretariat/nebenhoerer.shtml">https://www.uni-due.de/studierendensekretariat/nebenhoerer.shtml</a>