

## Supervision Agreement

between \_\_\_\_\_ (doctoral researcher)

and \_\_\_\_\_ (first supervisor)

and \_\_\_\_\_ (second supervisor)

Title of Doctoral Project (Working Title):

\_\_\_\_\_  
Faculty:

The Supervision Agreement should support the progress of the research project as well as the qualification of the doctoral researcher. Supervision should take place according to the necessities of the project, the progress of the work and the individual qualification of the doctoral researcher. Doctoral researcher, first and second supervisors agree on the following guidelines to realise a reliable and transparent supervision of an independent doctoral project:

### **First and second supervisors:**

- offer regular supervisory guidance to facilitate the success of the research project
- encourage the integration in the international scientific community by supporting participations in conferences, workshops, summer schools etc.
- support self-standing visibility of doctoral researcher (active contribution: publication, talk, poster)
- follow the research code of conduct "Proposals for Safeguarding Good Scientific Practice" of the German Research Foundation (DFG)

### **Doctoral researcher:**

- active exchange with the supervisor(s) regularly
- integration into the international scientific community by active participation in conferences, summer schools etc.
- follow the research code of conduct "Proposals for Safeguarding Good Scientific Practice" of the German Research Foundation (DFG)

Supervision can vary between daily feedback or longer feedback periods. RUB Research School recommends at least two meetings between doctoral researcher and first and/or second supervisor per year. Doctoral researcher and both supervisors agree right from the beginning on the frequency of regular meetings and when a written report should be submitted:

regular meetings: monthly, quarterly, half year, yearly

written report of research progress: monthly, quarterly, half year, yearly

In case the supervision is dissolved or supervision has changed the faculty should be informed. In case of questions or difficulties both parties can contact the Ombudsperson.

**Abstract of the planned doctoral research project (app. 1/2 page):**

*This could be only a preliminary description of the doctoral research project.*

**Dates and Signatures:**

Doctoral Researcher: \_\_\_\_\_

First Supervisor: \_\_\_\_\_

Second Supervisor: \_\_\_\_\_