

**ERASMUS PLACEMENT OFFER
OR LEONARDO PLACEMENT OFFER**

INSTITUTION INFORMATION	
Name of organisation	Universidad de Vigo / University of Vigo
Address	International Relations Office (ORI) Edificio Miralles - Campus Universitario de Vigo Vigo (Spain)
Telephone	+34 /986 813954
Website	http://www.uvigo.es
Short description of the institution	The Universidade de Vigo is a young public academic institution officially founded in 1990 which is organised in three Campuses, placed in three different cities, Vigo, Pontevedra and Ourense- all of them in the South of Galicia, Northwest of the Iberian Peninsula. It has around 21,000 students in 39 degrees, 74 postgraduates and 42 PhD programmes. Our institution leads a Campus of International Excellence, awarded by the Spanish Ministry of Education in 2010, a Campus of the Sea which gathers the teaching and researching efforts of seven public universities in Galicia and North of Portugal, as well as those of two national research organisms. As regards its scientific production, the Universidade de Vigo has been ranked 15th on the list of Spanish universities. On the last Shanghai Ranking it is on the top 500
CONTACT DETAILS OF THE INSTITUTION	
Contact person for this placement	Elena Martín Ortega Vice Dean of Mobility Programs Escuela de Ingeniería Industrial C/Maxwell s/n Campus Universitario de Vigo 36310, Vigo (Pontevedra). Spain
Department	International mobility office. School of Engineering The student will have as a tutor: Vice Dean of mobility programs
Direct phone and mail	+34 968 812206 +34 968 813801 eei.exteriores@uvigo.es
TRAINING PLACEMENT INFORMATION	
Department	International mobility office. School of Engineering
Description of activities	Assistance to the School of Engineering mobility programs Linguistic support in English

Working language	Spanish & English	
Location	Escuela de Ingeniería Industrial C/Maxwell s/n Campus Universitario de Vigo 36310, Vigo (Pontevedra). Spain	
Duration (2 weeks minimum; 12 months maximum)	Minimum 3 months, maximum 12 months (to be confirmed with the project coordinator)	
Working hours / week	25 hours per week from 09.00 to 14.00 h	
Accommodation	University of Vigo will help to find a good accommodation in a shared flat, with other students or in an individual apartment, even with a Spanish family.	
Internship grant	No financial contribution. Students must apply for an Erasmus or Leonardo Grant at their home institution/country.	
COMPETENCES, SKILLS AND EXPERIENCE REQUIREMENTS		
Number of students required	1	
Competences required	<ul style="list-style-type: none"> - Excellent knowledge of English - Good knowledge of Spanish - Any relevant discipline (Business, Translation and Interpretation/Language degrees are consider an advantage) - Good computer skills (Word, Excel, Access, PowerPoint) - Mature, responsible, organised. - Interested in international affairs. - Familiar with the internet and social networks - Capability of working in an international environment 	
Degree (Master, Phd, Post Doc)	Undergraduate or postgraduate student	
DOCUMENTS REQUIRED		
Interested students must send by email asap, the following documentation:		
Presentation letter X	Curriculum Vitae X	Academic certificates X