

Higher Education Authority

Organisation Profile – www.hea.ie

The Higher Education Authority (HEA) is the statutory planning and policy development body for higher education and research in Ireland. The HEA has wide advisory powers throughout the whole of the third-level education sector. In addition, it is the funding authority for the universities, institutes of technology and a number of designated higher education institutions.

The Mission Statement of the HEA is *"To foster the development of a higher education sector which is accessible to all potential students and which is recognised internationally for the high quality of teaching, learning and research and which has the capacity to address the changing needs and challenges in our society"*.

The Principal Functions of the HEA are

- To further the development of higher education.
- To maintain a continuous review of the demand and need for higher education.
- To assist in the coordination of state investment in higher education and to prepare proposals for such investment.
- To allocate among universities, institutes of technology and the designated institutions the grants voted by the Oireachtas.
- To promote the attainment of equality of opportunity in higher education and democratisation of higher education.

Meetings of the Higher Education Authority members are normally held every month.

ERASMUS Placement

Profile of student

- Field of study: humanities, social science, business or languages
- A good command of the English language
- Microsoft Office skills and some familiarity with website maintenance

Duration (negotiable)

- Position No 1 - Six months starting preferably in May/June 2013
- Position No 2 – Six months starting in October/November 2013

Remuneration: the HEA will pay a contribution towards living expenses of €100 per week (issues relating to tax deductions being examined currently).

Tasks for ERASMUS Placement 2013

Statistics Section

- Analysis of student and staff mobility patterns in Ireland
- Assisting with sourcing higher education statistical information for reply to Government bodies; public representatives; media etc
- Support for Statistical Publications on Graduate Destination Patterns and Higher Education Ireland: Key Facts and Figures
- Website maintenance

National Access Office

- Administrative support
- Assistance with allocation of Disability Funding Support

Information and Public Affairs

- Event Organisation
- News Releases
- Website maintenance

Please send your application with relevant documents by email to Michaela Klinge (klinge@daad.de) at DAAD as the German National Agency for ERASMUS who will do a pre-selection in concordance with HEA.

Application deadline: May 17, 2013