



TO BE FILLED OUT BY THE SUPERVISING RUB FACULTY MEMBER!

**Application form for research-oriented projects abroad for graduate students
from partner universities (Incomings)**

Student details	
Last name and first name of applicant (student)	
Date of birth	
Degree programme	
Semester #	
Degree in progress	
Period and duration of the project abroad	
Contact: email address and phone number	
Details of the supervising RUB faculty member	
Supervisor's name (RUB faculty member)	
Faculty	
Institute / Department	
Contact: email address and phone number	
Details of the partner institution	
Supervisor's name (Faculty member at the partner university)	
Partner institution	
Faculty	
Institute / Department	
City, country	
Contact: email address and phone number	

Information about the collaboration to date

1. Academic exchange / student exchange to date (mobility)

Name, department(s), duration, frequency, type and scope of financing etc.

2. Research contacts to date

- joint research projects
- joint publications
(include attachment, if applicable)

3. Joint academic activities

- joint degree programmes
- jointly organised Summer Schools, workshops
- joint e-learning seminars
- joint study trips/excursions

4. Formalising the collaboration

- e.g. MoU, written agreement etc.
(include attachment, if applicable)

5. Major benefit gained from joint international activities to date

6. Additional planned activities with the partner institution

Reasons for funding	
Exchange rate of Outgoings and Incomings to date	
Quality and feasibility of the planned research project at RUB Discipline-specific and methodological quality, relevance, originality, traceability, applicability, compatibility, realistic schedule etc.	
Expected added value of the planned research activity for the joint collaboration with the partner university - Initiation of further joint research activities - Initiation of teaching collaborations - Increased mobility, e.g. student exchange etc.	
Financial necessity	
Co-funding (yes / no, funding amount, co-funded by)	

Place, date

Signature of the supervising RUB faculty member

4. Type of the necessary/expected tutoring on location (e.g. information about overall conditions, workplace equipment, access to lab/libraries/archives etc.)

5. Motivation for the research project

6. Expected individual added value gained from the research project (with respect to individual discipline-related academic performance, qualifications, career and future perspectives, future academic career etc.)

Place, date

Signature of applicant

Place, date

Signature of the supervising RUB faculty member

