Behaviour on Alarm

1. Triggering the alarm

Alarm is triggered, when people inside the building are in danger of life because of hazard situations (f. e. fire, bomb threat, gas outlet). The alarm is triggered by order of the operation control, the fire brigade or the building management. In imminent danger everyone can trigger the alarm.

The alarm is an acoustic continuous signal (bell signal) or a voice alarm.

2. Behaviour on alarm

Keep calm and keep track.

When the alarm sounds, all persons have to leave the building immediately, except for the forces.

All work has to be stopped immediately.
Turn off gas, compressed air, laboratory power and water.

If there is no immediate danger, running machines, equipment and instruments have to be stopped, except for equipment which is in continuous operation and which presents no dangers while running unattended.

Warn those persons, who might have ignored the alarm.

When leaving the rooms, shut the doors and windows, but do not lock them.

Take your personal belongings like ID cards, clothing, bags and keys with. It is to be expected that you will not enter the building for a long time.

Leave the building on the escape ways signposted. The use of elevators is not permitted, they could become stuck due to power outage.

Help disabled persons. Inform the emergency services, if people are not able to leave the building independently.

Go to the meeting point specified for your building. Gather in groups, f. e. every teaching and research department forms a group.

Leave the campus only on permission by the operation control or your supervisor.

Follow the instructions of the emergency management.

Re-entering of the building is permitted only after approval by the head of operations.

The university chancellor